

# Environmental Protection and Preservation Policies and Procedures

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## Environmental Policy – September 2009

### 1. Introduction

This policy states the position of Oxford Instruments (The Group) with respect to environmental protection and preservation.

### 2. Scope

Oxford Instruments is a global business with worldwide customers, suppliers and manufacturing facilities. It develops and produces a variety of products including some that are used in environmental monitoring and quality control. This Policy will be implemented at all sites around the world and commits the Group to continuous monitoring and improvement of any of its activities that could have an adverse impact on the environment.

### 3. Policy

Oxford Instruments is committed to the continuous improvement of products, processes and systems such that any adverse impact on the environment is minimised. Preservation of the environment is regarded as a major driver. Senior management is responsible for the implementation of the policy.

#### Resources:

Manufacturing inevitably uses resources including energy and materials which have an impact on the environment. The Group will investigate new technologies and practices that could reduce energy usage and invest in those where they are proven to save energy, thus minimising The Group's carbon footprint. When purchasing capital equipment, consideration should be given to the energy consumption of the equipment. Objectives will be set at large sites to reduce the amount of energy consumed. Wherever possible, the use of materials that have known serious impacts on the environment will be discontinued.

#### Waste:

As a business, Oxford Instruments generates waste including chemicals, cardboard, paper, plastics, metals and waste electronic equipment. The Group will ensure that all sites dispose of waste materials in the most environmentally beneficial manner - recycling and re-using where possible. It will abide by all applicable environmental legislation with regard to waste disposal and will undertake regular audits of waste streams to minimise the amount of waste generated and disposed of. Objectives will be set at large sites to reduce continually the amount of waste generated and to increase the recycling of unavoidable waste.

#### Travel:

Oxford Instruments is a global business and travel to the various sites and offices, customers and suppliers is required. Video conferencing facilities have been installed at all major manufacturing



plants to reduce the need to travel to these sites. All travel should be planned in advance and should consider the geographical locations to be visited to get the best value both economically and environmentally. Travel requests have to be authorised.

There is a substantial sales and service element to the business which involves extensive travelling by road and air. All new sales channels, such as the Internet, web meetings, podcasts and remote service technologies will be used to reduce the need to travel. The Group will also use fuel-efficient motor vehicles to reduce its environmental impact.

**Products:**

Oxford Instruments will continually improve the design of new products to minimise the amount of energy required to operate them effectively and also to minimise the amount of material used in their manufacture. The Group will also ensure that products conform where necessary to relevant environmental legislation, such as the Restriction on use of Hazardous Substances (RoHS) directive, the Waste Electrical and Electronic Equipment (WEEE) directive, the Registration, Evaluation, Authorisation and Restriction on use of Chemicals substances (REACH) directive, the Energy Using of Products (EuP) directive and any future directives and laws that may be implemented in each market area.

Oxford Instruments will support and advise current and past customers on the safe disposal and recycling opportunities for its products at the end of their useful life.

**Employees:**

Through training and communications, all employees will be encouraged to take personal responsibility to minimise any adverse impact on the environment. The Group will encourage and offer opportunities for employees to get involved in energy saving projects and environmental protection activities that benefit the business, its customers, local communities and society as a whole.

Jonathan Flint  
Chief Executive Officer  
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